

## **Minutes of the weekly meeting held on Tuesday 19<sup>th</sup> July 2016**

**Location:** RWA Office, 11<sup>th</sup> floor, Prakashdeep Building

**Date:** 19th July 2016

**Time:** 5:00pm to 6:00pm

Mr. Ashok Kumar Jain- President (Flat No.-302)  
Mr. Ravi Sharma- Vice President (Flat No. -1007)  
Mr. Tarun Vohra- Jt. Secretary (Flat No. 105)  
Mr. Balbir Mehta- Member (Flat No. 710-11)  
Mr. Lokesh Kumar - Member (LB-11)  
Mr. Kailash- Member (UB-05)  
Mr. Arun Jain- Member (Flat No. 507)  
Mr. Anil Arora- Member (Flat No. 1109)

### **Agenda of meeting and further Discussion & Decisions accordingly.**

**1. Discussion on Power/Energy Audit for 2014 & 2015.**

- Ongoing discussion, Members discussed the matter with Profac's MD.

**2. Building's Structural Audit work.**

- a) Building structural audit work has been completed; structural audit team has done testing work and now about to submit final report.

**3. All five DG set B-Check (Servicing) is due.**

- M/s OVN has submitted DG servicing and repair cost and we have asked the vendor to submit the AMC quote as well. RWA members would like to give complete order in one go (under discussion).

**4. Billing Software.**

- Members agreed that we should finalize the vendor along with Ansal welfare Society to get cost benefits, accordingly Estate Manager has been directed that he should be in close follow-up with Ansal Bhawan President and try to fix-up joint negotiation meeting with prospective **vendor i.e.** M/s ASG Software Pvt. Ltd. and try to close ASAP (under discussion, as vendor has been called for final negotiation meeting with Ansal Bhawan Association).

**5. Advance/smart Fire Control System for building.**

- On Hold.

**6. Ground rent of Rs. 2, 52,276/- for the period of Jan 2014 to Sep 2014.**

- It was jointly decided that RWA will pay the charges and ask Profac to give undertaking to deduct the amount from Profac Bill.

**7. Car Top Balustrade to be installed on the rooftop of elevators (KONE Make)**

- To be discussed in next meeting.

**8. Facility Management Agencies called to take over the building Facility and maintenance.**

**a) Many service providers have visited the building, their proposal awaited.**

- To be discussed in next meeting.

**9. C.A. WORK STATUS**

**i) Up to 31<sup>st</sup> March provision balance sheet. (Already mailed to RWA Members), it needs to discuss by members with CA.**

- Awaiting CA response after submission of Mr. Arora observations.

**10. DG Set battery needs replacement: - 2 nos. (135AH each**

- Members decided to take three quotation at least to get

**11. Water proofing work for roof top.**

- It was discussed and decided to initiate this work after submission of building structural audit report.

**12. DG installed on the roof top; its canopy's ceiling got damaged and needs repair/replacement.**

- It was discussed and decided to initiate this work after submission of building structural audit report.

**13. Exterior walls and parking area needs structure repairing & painting.**

- It was discussed and decided to initiate this work after submission of building structural audit report.

**Next meeting to be held on 30<sup>th</sup> July 2016**